Application for Summer 2024 Volunteers
at the Portland Library

ADVENTURE
— BEGINS AT —
YOUR LIBRARY™

Name:_____

Address:_____

Phone:_____ Email: _____

Age: _____ Grade: _____ Is a Service Hours Log needed?_____

Why do you want to volunteer at the Portland Library?

_____

_____

What types of activities are you interested in helping with?

_____

_____

Will you be able to attend a 45-minute training meeting at the library on Thursday, June 6 at 3:30 p.m.? Y N

Application Deadline: Thursday, June 6, 2023

Portland Library 20 Freestone Avenue, Portland CT 06480
(860)342-6770 www.portlandlibraryct.org

Summer Volunteers 2024
at the Portland Library
Fact Sheet

The **Portland Library's 2024 Summer Volunteer Program** is meant to get students involved with helping the library while learning valuable employment skills and contributing to the community.

1) Volunteer positions at the Portland Library will be limited to students who are going into grades 7 or higher.
2) You will be expected to attend one mandatory training session before volunteering.
3) Volunteer duties include event preparation and assistance, program promotion, and the online registration and rewarding of prizes related to the children's and teen summer reading program.
4) All 2024 volunteers will receive a personalized letter confirming their service hours from the library after successfully completing the program upon request.
5) All volunteers will be expected to sign up for their shifts via *SignUp.com*, an online scheduling tool.
6) Please contact Jennifer Renk at jrenk@portlandct.org or 860-342-6770 for more information.

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